

**OXFORD MAYOR AND COUNCIL
REGULAR SESSION
APRIL 1, 2024 – 7:00 P.M.
CITY HALL – 110 W. CLARK ST. OXFORD, GA 30054
A G E N D A**

1. **Call to Order – Mayor David S. Eady**
2. **Motion to accept the Agenda for the April 1, 2024 Mayor and Council Regular Meeting.**
3. **Consent Agenda:**
 - a. *Minutes of the Public Hearing on Stream Setbacks on March 4, 2024
 - b. *Minutes of the City Council Regular Session on March 4, 2024
 - c. *Minutes of the City Council Work Session on March 18, 2024
 - d. *Minutes of the Special Called Work Session on the Operating Budget on March 21, 2024
4. **Mayor’s Report:** Newton County Chairman Marcello Banes will be at tonight’s meeting to review the official re-launch of Newton Education Foundation (<https://newtoneducationfoundation.org/>). By connecting government, industry, small business, individuals, faith communities and non-profits, there is nothing we can’t accomplish for our kids.
5. **Citizen Concerns**
6. ***Consideration of the Personnel Committee Recommendations:** Please see attached.
7. ***Consideration of Pastor Charlie Williams for Marshal of the July 4th Parade:** Rev. Williams has recently celebrated his 10th year of pastoring the Mount Zion First Baptist Church.
8. **100-foot Stream Buffer Ordinance Update:** We held a Public Hearing and First Read at the March 4th Council Meeting and will hold the Second Read and Final Vote at the April 1 Council Meeting.
9. ***Authorization for the Mayor to sign the Viper Alarm Contract:** This contract is for the alarm and monitoring from Viper Security Technologies for the Oxford Police Department Offices. The cost is \$59.85 billed quarterly.
10. *** Authorization for the Mayor to sign the Right-of-Way Easement on Whatcoat Street with Emory University:** It was determined that an easement rather than a right-of-way dedication would be less time-consuming and just as effective. This easement will allow for right-angle access at the intersection of Whatcoat Street and W. George Street.

- 11. * Authorization for the Mayor to sign the \$10,000 Addendum to the Whatcoat Street Design Task Order (TO) for the bidding of the Whatcoat Street Realignment Project:** The current TO of \$61,583 provided for the design while the Addendum will provide bid assistance for the Whatcoat St. project including bid document preparation, development of project quantities, and responses to Requests for Information (RFI) during the bidding process. This will be important as we go through the bid quantity changes that may be necessary to adjust the project budget with the detailed quantity pricing. The FY 2024 Capital Budget planned for \$700,000 in SPLOST funding for this design/construction project.
- 12. *Approval of the Mayor’s Signature for the Statewide Mutual Aid Agreement:** This is the renewal of the Agreement which allows the City to receive and provide mutual aid during emergencies and for the reimbursement of costs associated with these emergencies. Due to the timing of this agreement, it was necessary for the Mayor to sign the agreement prior to authorization. If the Council wishes to rescind the signature, we may withdraw the agreement for further consideration by the State.
- 13. *Request to close City Offices for the Conversion of our Accounting Software:** Please see the attached memorandum for details on this request. If desired, the vote may be broken down along the list below:

 - a. Close office May 16th and 17th (reopen and go live May 20th).
 - b. Terminate access to online payments on May 15th at 11:59 pm (go online with new system May 20th).
 - c. Waive 10% penalties for May 2024 on May 15th. \$25 penalties on the May 25th will not be waived.
- 14. *Request to add BS&A Human Resources Software Module to our Current Contract and to Purchase Cashiering Equipment for Payments:** Please see the attached memorandum for details on this request.
- 15. *Proposal for New Monthly Billing for City Attorney Attendance at the Work Sessions and Regular Meetings:** Please see the attached review and explanation of billing proposal.
- 16. *Council Appointment to the Oxford DDA:** The DDA’s nomination of Natalie Raymond as a member of the DDA was tabled until the April 1, 2024 meeting.
- 17. *Updated Price Proposal from Shades of Green to Landscape City Hall Property:** The Council asked to enlarge the project to include the entire City Hall Property.
- 18. *Invoices:** Council will review the city’s recently paid invoices over \$1,000.
- 19. Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.

20. Adjourn

*Attachments